



Instructions:

- Please complete one form per roll number.
- Only property owners can submit a Request for Reconsideration (RFR).
- Please provide a copy of your MPAC Property Assessment Notice along with this completed form.
- If you require additional space, you may continue on another page and attach it to this form, or you may write your reasons on a separate letter and write “see attached letter” in Part 3.
- For further information about Extension of Time for Request for Reconsideration, please review Section 39.1 and Section 40 of the *Assessment Act*
- Please note that MPAC and/or Program Administrators for farms and managed forest properties must respond to RFRs no later than 180 days after the request is made or 240 days, with mutual consent. Depending on when the ARB receives your request for Extension of Time for RFR, the Board may not grant the request.
- All fields marked with an asterisk (*) are mandatory and must be completed

Part 1: Requester Information

* First Name: _____ * Last Name: _____

Company Name or Association Name (if applicable) _____

Daytime Telephone #: _____ Alternate Telephone #: _____

Fax: _____ Email Address: _____

* Mailing Address: _____

Street Address _____ Apt Suite # _____ City/Town _____

Province _____ Country (if not Canada) _____ Postal Code _____

Part 2: Property Information

* Roll Number:

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

 19-digit number on MPAC Property Assessment Notice

* Tax Year(s): _____ * Assessment Notice Date of Issue: _____

* Type of Assessment: Annual Property Assessment Property Assessment Change Amended Property Assessment

Property Address: _____

*** Part 3: Reasons for Extension Request**

Part 4: Signature and Date of Submission

Signature

Date Sent to ARB