



Environment and Land Tribunals Ontario  
**ARB Notice of Motion Template**

Assessment Review Board, 655 Bay Street, Suite 1500, Toronto, Ontario M5G 1E5 **Phone:** (416) 212-6349 or 1-866-448-2248  
**Fax:** (416) 314-3717 or 1-877-849-2066 **Website:** www.elto.gov.on.ca **E-mail:** assessment.review.board@ontario.ca

**ONTARIO ASSESSMENT REVIEW BOARD**

Roll Number:  
Property Address:  
Appeal Numbers:  
Taxation Years:  
Schedule of Events Number:  
Hearing Number:

BETWEEN:

**[MOVING PARTY NAME]**

Moving Party

-and-

**MUNICIPAL PROPERTY ASSESSMENT CORPORATION, REGION [#]**  
and  
**[MUNICIPALITY NAME]**

Respondents to Motion

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**NOTICE OF MOTION**

**FOR [REMEDY]**

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**[MOVING PARTY NAME]** will make a motion in writing before the Assessment Review Board (the “Board”) for **[REMEDY, WITH RULE NUMBER]**.

**The grounds for the motion are:**

- [1] **[DESCRIBE FACTS AND HOW THE FACTS MEET THE LEGAL TEST FOR THE REMEDY]**
- [2] ...

[3] ....

[4]

**The following evidence will be relied upon:**

- a) The Affidavit of [AFFIANT NAME] affirmed [AFFIRMATION DATE]; and
- b) ...
- c) ..

Dated at [CITY] this \_\_\_ day of [MONTH], 2017.

**[REPRESENTATIVE SIGNATURE]**

\_\_\_\_\_  
**[REPRESENTATIVE NAME]**

**[REPRESENTATIVE ADDRESS]**

Phone:

Fax:

Email:

**TO:** Assessment Review Board  
Suite 1500, 655 Bay Street  
Toronto, ON M5G 1E5

**Kelly Triantafilou, Registrar**  
Phone: 416-314-2867  
Fax: 416-646-3244  
Email: arb.registrar@ontario.ca

**AND TO:** Municipal Property Assessment Corporation  
PO Box 485, Stn D  
Scarborough, ON M1R 5T5

**[MPAC CONTACT PERSON]**

Phone:

Fax:

Email:

**AND TO:** **[MUNICIPAL ADDRESS]**

**[MUNICIPAL CONTACT PERSON]**

Phone:  
Fax:  
Email: