



Here's what you need to know about affidavits

At some point during the CRB process, you may have to provide an affidavit. An affidavit is a written statement of facts and/or evidence that you swear or affirm is true. For example, you may need to provide an affidavit to the CRB swearing/affirming that you have served a notice or documents on other parties or that you have completed some other step in the proceeding.

Who can sign (commission) my affidavit?

Only some people are authorized to commission an affidavit. Commissioners generally include: lawyers, notaries, municipal clerks/councillors, and others who are by law able to affirm and/or swear to a written statement. Check with your local municipal office as they may have on staff, a person who can sign your affidavit.

Where can I find more information?

For further information please refer to the **CRB's Rules of Practice and Procedure**, or call the CRB office at (416) 212-6349 or toll free 1-866-448-2248.

Please Note

This information sheet is not intended as a substitute for legal or other advice, and in providing this information, the Conservation Review Board assumes no responsibility for any errors or omissions, and shall not be liable for any reliance placed on this information sheet. Additional information, including the CRB Rules of Practice and Procedure, is available at **www.elto.gov.on.ca**.



The **Environment and Land Tribunals Ontario (ELTO)** includes the Assessment Review Board, Board of Negotiation, Conservation Review Board, Environmental Review Tribunal, Ontario Municipal Board, Niagara Escarpment Hearing Office and the Office of Consolidated Hearings. The Tribunals operate under specific legislative requirements and share resources and best practices. The Conservation Review Board processes appeals under the Ontario Heritage Act concerning cultural heritage properties, archaeological resources, and archaeological licensing. For more information contact us at:

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